

SUN LAKES PICKLEBALL CLUB COTTONWOOD

BY-LAWS

ARTICLE I: NAME.

The name of the organization shall be the Sun Lakes Pickleball Club Cottonwood (SLPCC).

ARTICLE II: PURPOSE.

1. The purpose of the SLPCC shall be to play and to promote the game of pickleball in Cottonwood Palo Verde at Sun Lakes (CWPV).
2. To provide a fun, healthy, recreational activity for all members of SLPCC, including those with some limited movement issues.

ARTICLE III: MEMBERSHIP.

1. Membership in SLPCC is open to all homeowners, residents, and associate members of CWPV, and renters in CWPV with homeowner delegated privileges; and to homeowners of Sun Lakes Country Club (SLCC), IronOaks (IO), and the Renaissance (REN), on a space available basis.
2. All members of SLPCC must be in good standing within their respective Sun Lakes Community.
3. Not more than 35 members of SLPCC shall be from SLCC, IO, and the REN during any year.
4. Members are encouraged to participate in Club play, Club activities, leagues, tournaments, socials, and other events sponsored by the SLPCC.
5. SLPCC membership may be terminated by voluntary withdrawal, nonpayment of dues, or by removal for cause.
6. All members participate in court play at their own risk. All members must sign a Waiver Form to be kept on file with the SLPCC Secretary.

ARTICLE IV: DUES.

1. Dues are \$10 per person per year, or an amount as set by the SLPCC Board of Directors on a yearly basis.

2. Yearly dues shall be paid by April 1st of each year and will be effective from April 1st through March 31st of the following year. Dues are not prorated. Members joining and paying after April 1st must pay the full amount through March 31st.

ARTICLE V: MEMBERSHIP MEETINGS.

Meetings shall be held throughout the year on the first Thursday of the month at 6 PM at the Phoenix Room in Cottonwood, or at such other time and place as designated by the President, who may also postpone meetings for good cause.

ARTICLE VI: OFFICERS AND BOARD OF DIRECTORS.

1. Officers of the SLPCC shall be the President, Vice-President, Treasurer, Secretary and Member-at-Large. All Officers must be year round residents of CWPV. The five Officers shall comprise the SLPCC Board of Directors (Board).
2. Terms of office shall be for two (2) years from April 1st through March 31st.
3. The SLPCC Board shall discuss and evaluate Club matters; make decisions in the best interest of the Club; approve expenditures in excess of \$50; establish, implement and modify SLPCC Rules as needed, and perform other duties as may be required.
4. Duties of the President:
Administer day to day operations of the Club; preside at meetings; assign or delegate duties and responsibilities to other Officers; attend HOA Workshops, HOA Agenda Planning Meetings, HOA Board Meetings and Recreation Committee meetings; appoint Committees and Chairpersons; appoint Instructors, League Director, Tournament Director, Membership Coordinator, Web Manager, and Publicity Director; create other positions as needed; coordinate and oversee all Club activities; ensure that HOA Policies and Rules are followed by the SLPCC; and communicate with Management, the Recreation Committee and the Recreation Director. The President shall preside at Board meetings, but can vote only to break a tie. As the Past President, will serve as an advisor to the Board without voting rights for two (2) years following expiration of the President's term of office.
5. Duties of the Vice-President:
Perform the duties and responsibilities as assigned by the President. In the extended absence of the President, (more than 10 consecutive days), the Vice-President shall assume the duties of the President until the President returns.
6. Duties of the Treasurer:
Shall collect and deposit dues and revenues; maintain the Club checking account; pay Club bills; provide a verbal financial report at membership meetings; and provide a written financial report to the Board when requested.

7. Duties of the Secretary:

Take minutes of Membership meetings and of Board meetings; declare if a quorum of Board members is present (three minimum); and submit minutes electronically to members after Membership meetings and to the Board after Board meetings.

8. Duties of Member-at-Large:

Maintain an inventory of Club equipment; purchase replacement items when needed after obtaining Board approval; and perform other duties as assigned by the President.

ARTICLE VII: ELECTIONS.

1. In even numbered years, the offices of President, Vice-President and Secretary are open for election. In odd numbered years, the offices of Treasurer and Member-at Large are open for election.

2. While holding office, no Officer can run for any other Office. The Officer must resign before running for the open Office.

3. At the February Membership meeting, nominations for office will be announced from the floor. Nominees will submit a summary of their background and qualifications to the Board. Their information will be sent to the membership prior to the March meeting.

4. Elections will take place at the March Membership meeting. Club members will elect the new Officers by a majority vote of the members in attendance and written proxies counted at that meeting. If no one is elected or if no one runs for the office, then the Board shall appoint a member to fill the position at the next Board meeting.

5. If an Officer dies, resigns, is removed for cause, or becomes physically or mentally unable to complete the term of office, then the Board is authorized to appoint a replacement to fill the remainder of the vacated term.

ARTICLE VIII: GRIEVANCE PROCESS.

1. A member of the SLPCC may file a grievance against another member of the SLPCC. The grievance must be filed in writing, addressed to the SLPCC Board, by handing it to any current Officer of the Club. The Club Secretary will record the date of the grievance, the parties involved, and the nature of the grievance.

2. The Board shall investigate the grievance in a timely and reasonable manner, shall speak to the parties involved, shall contact witnesses, and may contact other sources to determine the relevant facts of the matter prior to rendering a decision.

COTTONWOOD PALO VERDE AT SUN LAKES - SLPCC BY-LAWS

3. The Board has the authority to either dismiss the grievance, to discipline the offending member, to suspend the offending member's membership for a period of time, or to remove the offending member for cause from membership in the SLPC. The Secretary of the Club shall record the date of the Board's decision and the action taken by the Board.
4. A member of the SLPCC may only be removed for cause, i. e., for violating any provision of either the SLPCC By-Laws, the SLPCC Rules, the HOA Board Policies or Rules, or the HOA Homeowner Code of Conduct. The SLPCC Board must reach a unanimous decision to remove a member for cause. If a Board member is the object of the grievance, that Board member is precluded from voting on the matter.

ARTICLE IX: AMENDMENTS TO THE BY-LAWS.

1. Any member in good standing may submit proposals to amend the By-Laws. Proposals must be submitted in writing to the Board, explaining the proposed amendment(s) and the reason(s) therefor.
2. If the Board agrees to submit the proposal to a vote, the amendment(s) will be emailed to the membership at least 10 days prior to the next scheduled Membership meeting. Votes cast at that Membership meeting, including written proxies, will determine the passage or the rejection of the amendment(s).
3. Amendments to the By-Laws shall be approved by at least 25% of the total membership. Amendments shall become effective immediately upon approval.
4. If 25% of the total membership is not present at the meeting in person and by written proxy, the vote shall be postponed until the next regular Membership meeting.

ADOPTED BY SUN LAKES PICKLEBALL CLUB COTTONWOOD the 1st day of October, 2015.